

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #940

DATE: April 18, 2017

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Drew Hazelton, President
Derek Ross, Vice President
Denise Helfstein, Clerk
Barbara Laifman, Member
Allen Rosen, Member
Meghan Cleary, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Ragini Aggarwal, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Dr. Jay Greenlinger, Director Curriculum and Instruction
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District
Office located at 5801 Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, May 16, 2017

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #940
April 18, 2017**

CALL TO ORDER – Followed by Public Comments/5:00 p.m.

CLOSED SESSION: 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Pursuant to Government Code Section 54957

B. PUBLIC EMPLOYEE EMPLOYMENT : Instructional Assistants II Sp Ed, Campus Supervisor Temp/Subs, Campus Supervisors

C. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

D. EXPULSION OF PUPIL #01

Pursuant to Education Code section 48918, 72122

E. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Paragraph (1) of subdivision (d) of Section 54956.9

Name of Cases: Uniform Complaints filed by Mr. John Heeney

F. CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6

Agency designated representative: Drew Hazelton, Board President

Unrepresented employee: Dr. Anthony Knight, Superintendent

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation to Mrs. Strong's third grade Wonder League Robotics Competition Team
2. Presentation of Robotics Grant by College of the Canyons
3. Presentation of Partners in Education Award to Deputy Noel Juarez
4. Presentation of Partners in Education Award to Stephanie Bertholdo
5. Remarks from Board Members
6. Remarks from Student Board Member
7. Remarks from Superintendent
8. Report from School Site Councils
9. Report from Oak Park Education Foundation
10. Report from Oak Park Municipal Advisory Committee
11. Discussion and Updates on District of Choice
12. Presentation and tour with the new VR iPods and goggles

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting March 21, 2017](#)
- b. [Public Employee/Employment Changes 01CL23359-01CL23384 & 01CE08220-01CE08262](#)
- c. [Approve Purchase Orders – March 1-31, 2017](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Ratify Construction Contract, Project 14-30F, Gymnasium Bleacher Replacement at Oak Park High School](#)
Board Policy 3312 requires Board approval for contracts for services
- e. [Approve Notice of Completion, Project 14-30F, Gymnasium Bleacher Replacement at Oak Park High School](#)
Board approval required for Notice of Completion
- f. [Approve Change Order No. 1 \(Credit\), Proposition 39 Grant Project 16-09F, Districtwide Interior Lighting Retrofit](#)
Board approval required for change orders
- g. [Approve Quarterly Report on Williams Uniform Complaints – April 2017](#)
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment, or facility conditions
- h. [Approve Out of State Travel for Certificated Employees – Columbia University, NYC, June - 2017](#)
Board Policy 3350 requires Board approval for employee out of state travel
- i. [Accept and Approve Report of Final Bond Sale](#)
Board approval required for final bond sale report
- j. [Approve Expulsion in Abeyance for Student #01-16/17](#)
Board approval required for expulsion

ACTION

2. BUSINESS SERVICES

- a. **[Disposal of Surplus/Obsolete Technology Equipment](#)**
Board approval is required to dispose of obsolete or surplus materials
- b. **[Approve 2017 Measure R Master Plan Update](#)**
Board approval required for Measure R Master Plan Update
- c. **[Approve 2017 Measure C6 Master Plan Update](#)**
Board approval required for Measure C6 Master Plan Update
- d. **[Approve District of Choice Reporting Requirements](#)**
Board Approval required for District of Choice Reporting Requirements
- e. **[Ratify Measure R Construction Contract, Project 17-04R, Emergency Sidewalk Repairs at Brookside Elementary School, Phase 2](#)**
Board Policy 3312 requires Board approval for contracts for services
- f. **[Approve Measure R Consultant Contract, Project 17-06R, Structural Review of Lunch Shelter at Medea Creek Middle School](#)**
Board Policy 3312 requires Board approval for contracts for services
- g. **[Approve Measure R Construction Contract, Project 17-08R, Gymnasium Floor Replacement at Medea Creek Middle School](#)**
Board Policy 3312 requires Board approval for contracts for services
- h. **[Ratify Measure R Construction Contract, Project 17-09R, Fire Alarm System Upgrades at Medea Creek Middle School and Oak Park High School](#)**
Board Policy 3312 requires Board approval for contracts for services
- i. **[Approve District Membership to Join Green Schools National Network](#)**
Board Approval required for District Membership to Green Schools National Network
- j. **[Approve Donations](#)**
Board approval required for donations

3. CURRICULUM

- a. **[Approval of Additional Novel for Medea Creek Middle School 8th Grade Humanities Program](#)**
Board approval required for changes to programs
- b. **[Approve English Language Arts\(ELA\) K-5 Adoption](#)**
Board approval required for ELA adoption
- c. **[Approve Medea Creek Middle School 6th Grade Math Adoption](#)**
Board approval required for 6th grade math adoption

4. BOARD POLICIES

- a. **[Approve Amendment to Board Policy BP 4151/4251/4351 Employee Compensation – First Reading](#)**
Board Policy updated to add new section on "Overtime Compensation" and to reflect NEW FEDERAL REGULATIONS (81 Fed. Reg. 32391) which adjust the salary level at which employees become eligible to receive overtime pay. Policy also revised to reflect the requirement to classify nonadministrative, nonsupervisory certificated employees on the salary schedule based on years of training and experience, the prohibition against paying certificated employees different salaries solely on the basis of the grade levels they teach, the board's authority to determine the frequency and schedule of salary payments for employees who work less than 12 months per year, and the requirement to post a notice of federal minimum wage provisions.
- b. **[Approve Deletion of Board Policy and Adoption of Administrative Regulation AR 4157.1/4257.1/4357.1 Work-Related Injuries](#)**
Board Policy deleted; Administrative Regulation added. Policy moved to administrative

regulation and updated to clarify notification requirements, including requirements related to (1) the method and timeline for notifications; (2) availability of notifications in both English and Spanish; (3) notice to an employee who is a victim of crime at the workplace that he/she may be potentially eligible for workers' compensation benefits; (4) the filing of a report of work-related injury or illness with the district's insurer or, if the district is self-insured, with the Department of Industrial Relations (DIR); (5) notice to the DIR's Division of Occupational Safety and Health of any work-related death or serious injury/illness; and (6) the posting of workers' compensation information in a conspicuous location frequented by employees.

c. [Approve Amendment to Board Policy and Administrative Regulation - BP/AR 5141.21 Administering Medication and Monitoring Health Conditions](#)

Board Policy and regulation updated to delete requirements related to the administration of medication in cases of epileptic seizures, as Education Code 49414.7 repeals by its own terms on January 1, 2017, and to clarify that districts may continue to administer such medication under the general authority in state law. Policy and regulation also reflect NEW LAW (AB 1748, 2016) which authorizes districts to stock and administer medication in cases of opioid overdose. Regulation also revises definition of epinephrine auto-injector pursuant to NEW LAW (AB 1386, 2016).

d. [Approve Amendment to Board Policy - BP 6146.1 High School Graduation Requirements](#)

Board Policy updated to reflect NEW LAW (AB 2306, 2016) which generally exempts from district-established graduation requirements any student who transfers into a district school from a juvenile court school after the second year of high school, unless it is determined that the student is reasonably able to complete the requirements in time to graduate by the end of his/her fourth year of high school.

e. [Approve Amendment to Board Policy - BP 0460 Local Control and Accountability Plan](#)

Board Policy updated to reflect NEW LAW (Proposition 58, 2016) which requires the local control and accountability plan (LCAP) development process to include solicitation of parent/guardian and community input on effective and appropriate instructional methods, including language acquisition programs. Policy also reflects the State Board of Education's (SBE) adoption of evaluation rubrics (the "California School Dashboard") that will assist districts in evaluating progress toward their LCAP goals.

f. [Approve Amendment to Board Policy and Administrative Regulation - BP/AR 5113 Absences and Excuses](#)

Board Policy updated to reflect the requirement for a board resolution approving reasonable methods by which students can verify absences due to illness or quarantine. Policy also deletes section on "Effect of Absence on Grades/Credits," as that material is covered in BP/AR 5121 - Grades/Evaluation of Student Achievement and BP 6154 - Homework/Makeup Work. Regulation updated to reflect NEW LAW (AB 1593, 2016) which provides that a student's attendance at his/her own naturalization ceremony constitutes an excused absence. Regulation also includes parent notification requirement formerly in BP, and adds notifications that a student may be excused for religious exercises or instruction and that a student's grade will not be lowered following an excused absence provided that missed schoolwork is completed within a reasonable period of time.

VII INFORMATION ITEMS

- [1. Monthly Enrollment and Attendance Report](#)**
- [2. Monthly Cash Flow Report](#)**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. [Brookside Elementary School Report](#)
2. [Red Oak Elementary School Report](#)
3. [Medea Creek Middle School Report](#)
4. [Oak Park High School Report](#)
5. [Oak View High School/Oak Park Independent School](#)
6. [Oak Park Neighborhood School](#)